

# APPLICATION

for an exchange place (study abroad)

English Department / Landau Campus

**1. Deadline:** The application deadline is always January 15. We accept applications on a pooling basis, meaning that all exchange programmes have the same deadline. Nominations will go out by January 31.

**2. Formal requirements:** Your application should include the following documents:

- this cover sheet (*Deckblatt*),
- Curriculum Vitae in English (*Lebenslauf auf Englisch*),
- Letter of Motivation in English (*Motivationsschreiben auf Englisch*)\*,
- Transcript of Records for all subjects (*KLIPS-Notenübersicht für alle Fächer*).

\*In your motivational essay (approx. 1 page), you can communicate the academic appropriateness of your programme selection and your preparedness for studying abroad.

**3. Preferences:** Below you can list up to three of our partner universities in order of preference. However, your application will also be considered if you nominate just one university. Please make sure that the programmes you identify are currently being offered and inform yourself about potential requirements (academic as well as financial).

Please hand in your application at the Sekretariat Anglistik (Red Barracks Building, 2<sup>nd</sup> floor).

**First name LAST NAME:** \_\_\_\_\_

**Matriculation number:** \_\_\_\_\_

**Degree programme (please circle):**

Bachelor of Education

Zwei-Fach-Bachelor  
(Bachelor of Arts)

Master of Education

Other (please specify): \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Exchange programme(s) you would like to apply for:**

1<sup>st</sup> preference: \_\_\_\_\_

2<sup>nd</sup> preference: \_\_\_\_\_

3<sup>rd</sup> preference: \_\_\_\_\_

Signature: